

**Beeston Free Church Nottingham**  
**Financial Statements and Trustees Annual Report**  
**For The Year Ended**  
**31 March 2016**

**Registered Charity Number: 1160335**

## **Beeston Free Church Nottingham**

### **Report of the Trustees For The Year Ended 31 March 2016**

#### **Overview**

The trustees present their annual report and financial statements of the charity for the year ended 31 March 2016. It contains the following items:-

- The annual report of the charity explaining the activities undertaken in the year, how the charity met its public benefit objectives and the way the church is managed.
- The annual financial report for the financial year ended 31 March 2016, the required statements and notes to the accounts.

#### **Report of the Trustees for the year ended 31 March 2016**

The Trustees present their annual report and financial statements of the charity for the year ended 31 March 2016. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014.

On the 1 April 2015 the entire assets and liabilities of this charity were transferred to a newly formed Charitable Incorporated Organisation known as Beeston Free Church Nottingham (registration number 1160335).

#### **Objective and Activities for Public Benefit**

Beeston Free Church Nottingham is situated in South –West Nottingham just a few hundred meters away from the University of Nottingham campus and close to University Hospital Nottingham. The church is a large community-based church which is focused on serving all ages. We are a member of the Fellowship of Independent Evangelical Churches and have adopted the FIEC's Basis of Faith as the theological basis of our work.

The activities of the church involve the promotion of our beliefs and reaching out to our community and beyond, providing care and sharing our faith. The trustees of Beeston Free Church Nottingham confirm they have had regards for the Charity Commissions guidance on public benefit and believe they have met the legal requirement of S17 of the Charities Act 2011.

#### **Aims**

**Our Vision:** Glorifying God through lives transformed by the gospel

**Our Values:** Loving God, loving the gospel, loving the church

**Our initiatives aim to:** reach our locality, reach the nations and reach our hearts

#### **Significant activities during the year**

- Christian celebration on Sunday mornings and evenings with music, singing, praying and preaching, followed by a social time.
- Activities and Bible teaching classes for children aged 0-13 alongside the Sunday morning services.
- Provision of children's and youth groups for 5-18 year olds on weekdays.
- Provision of community group for children under 5 and their carers.
- Provision of activities and groups for both UK and international students.
- Provision of teaching courses on Sundays and during the week for those seeking to learn more about the Christian faith.
- An extensive programme of Bible study groups, social groups and training involving the volunteers who lead and support these groups.
- Financial, prayer and pastoral support for overseas workers and their families who teach and care for people in other countries.
- George Hawkins was appointed Senior Minister in September 2015.
- Changes were made to the staffing structure in the church office in preparation for the retirement of Lindsay Robinson, the church manager. Ruth Evans was appointed to a new post of Finance Office and Becky Thomas was appointed Operations Manager (designate).

## **Beeston Free Church Nottingham**

### **Report of the Trustees For The Year ended 31 March 2016 (continued)**

The charitable objectives are:-

- 1) The advancement of the Christian faith in accordance with the basis of faith primarily but not exclusively within Beeston, Nottinghamshire and the surrounding neighbourhood; and
- 2) Such other charitable purpose as shall, in the opinion of the charity trustees, further the work of the church.

#### **Activities that Further the Charity Objectives**

##### **Use of the Church Building**

- The church building on Salthouse Lane, Beeston is used in a wide variety of ways to support the work of the church. The local community are welcomed into the building for many of the activities.

##### **Sundays**

- On Sundays the congregations at each of the worship services continue to grow, with around 500 people attending each week. Alongside the services a growing work amongst children and young people takes place, using both the church's building and facilities and Dagfa School. Our multi-choice evening sessions ran again in autumn and spring utilising the facilities in the church building and the facilities at Dagfa School. We are very grateful to Dagfa School for their support in this way.
- Occasional special events, such as World Mission Sunday and Vision Sunday, make full use of the church building for both meetings and meals.
- In addition, on Sunday evenings, a group for students and young workers meets for food, Bible study and reflection.

##### **Weekdays**

- Dagfa School use the church building for assemblies and school staff use the car park during the week. On occasion the school also make use of rooms in the church building for additional lessons or rehearsals.
- The church is in use for almost every morning and evening, with regular groups such as a carer and toddler group, a ladies Bible study group, a group for the retired, groups for international students and many groups for children and young people making full use of all the rooms in the building.
- Many other events take place in the church building throughout the year including holiday activities for the retired and for children, courses about subjects such as money management and the Christian faith, social evenings with food and speakers for men and ladies and special events for Christmas.
- A number of events were hosted to support churches and Christian organisations locally, regionally and nationally.

##### **Raising Awareness and understanding our faith**

At the centre of all we do as a church is the teaching of the Bible and encouragement of faith in Jesus. Some of the ways this has been done over the past year include:-

- Sunday services: during the school term three services take place each Sunday, at 9:15am, 11:15am and 6:30pm, during the school holidays, services take place at 10:30am and 6:30pm. Alongside the services groups for children aged 0-14 meet.
- A service also takes place at 10am every Sunday morning in Trent Vale Infant School in Beeston Rylands.
- Each week a number of Bible study groups meet, in the church building and in local homes.
- Weekly activities for children and young people aged 0-18, from the church and the local community, provide care, teaching and fun activities.
- Throughout the year courses run and individuals meet together to work through courses such as Christianity Explored to help explain our faith to those who are interested. As a result a number of new believers have joined the church.

## **Beeston Free Church Nottingham**

### **Report of the Trustees For The Year ended 31 March 2016 (continued)**

- A team of volunteers continue to spend time in Beeston town centre on a Saturday morning, engaging with the local community and seeking to share our faith.
- During the year we have employed 4 or 5 ministry staff and a number of ministry trainees. The trainees are involved in a wide range of ministry and practical tasks around the church, alongside receiving theological training at the Midland Ministry Training Course, run by the Midlands Gospel Partnership.

#### **Encouraging Mission and Outreach**

- Beeston Free Church Nottingham remains committed to being outwardly focused, reaching out within the local community, more broadly in the UK and through supporting international mission.

The congregation of Beeston Free Church Nottingham, known as Rylands Community Church, has continued to meet at Trent Vale Infant School during the year. A community fair, ran in conjunction with the schools, was well attended by the local community and relationships with those in the local area continue to be built.

Outreach events are held throughout the year, both in the church building and elsewhere in the local area, to which the congregation are encouraged to invite friends and family; this has included fitness evenings for ladies, men's evenings with food and speakers, a summer holiday club for children, a holiday activities day for the retired and special Christmas services.

Work amongst internationals, particularly students from the University of Nottingham, is a large and growing part of the work of the church. In September 2014, John Goodwin joined the staff team, as a minister in training, with particular responsibility for work amongst internationals and evangelism. A variety of groups and activities for international students and their families meet in the church building each week; day trips and weekends away are also organised regularly.

We continue to support a number of mission partners and associates, working in the UK and internationally and have established relationships with a number of mission organisations including UFM.

#### **Communicating our Faith and purpose**

- Communicating our faith is a key part of our activities as a church. Many of our activities seek to provide opportunities for those in the local community and beyond to hear the gospel and build the faith of those who believe.

#### **Grant making**

- One of the ways in which the church fulfils its charitable purposes is through the making of grants to projects which seek to advance the Christian faith within the local communities and across the world. In February 2016 the trustees agreed a grant making policy covering the priorities, principles and administration of grants made by Beeston Free Church. The trustees are committed to carrying out due diligence to ensure that funds are applied in accordance with the charity's charitable purposes and funds are not knowingly used for Money Laundering, terrorist financing or bribery.

#### **Volunteers**

- The large number of volunteers within the church help in every aspect of the church's work. The majority of our members and many of the congregation partner together in our ministries and in practical ways. The trustees recognise that without this many of the church's activities could not take place.

#### **Achievements and Performance**

The church has continued its programme of preaching, Bible teaching and support activities on Sundays. There is considerable additional teaching in small groups during the week.

The church supports a number of local, national and international initiatives to care for the disadvantaged and advance the Christian faith.

## **Beeston Free Church Nottingham**

### **Report of the Trustees For The Year ended 31 March 2016 (continued)**

The Elders group has had 3 key priorities this year (a) new staff (b) growth and (c) mission.

On the staff front there have been significant staff changes with Craig Langstaff, the previous senior minister leaving his post on the 31 May 2015 and Nick Jackman, the families minister leaving on 31 December 2015. Lindsay Robinson the church manager retired on 31 March 2016.

George Hawkins was appointed as the new senior minister with effect from 1 September 2015. Becky Thomas stepped up to the role of operations manager on 31 March 2016.

Recruitment has been taking place for a new associate minister and youth and children's worker. A candidate for the role of associate minister has been recommended to members and his appointment is being voted on during May 2016.

Under growth, a survey of our congregation was carried out during January and February 2016 alongside a review of the congregation who meet in Beeston Rylands. Elders continue to consider the best ways for the church to continue to grow our congregations in the light of increasing pressure on space within our existing building.

Support has continued for a number of existing mission partners who have been serving in various locations around the world. A number of them have faced challenges this year with the ministries they are involved in. Elders have also interviewed two couples who will be recommended to members in June as suitable couples for mission service overseas. Discussions are underway with another lady within the church about mission possibilities.

#### **Financial Review**

##### **Analysis of Income**

Overall total donations to the general fund of the church have increased by 3.5% (£12k) compared to last year, to £355k. There has been an increase in the other income over the year by 7.9% reflecting the increase in church organised events, conferences and trips, which are now managed through the church bank account and with the support of the office.

There were a number of changes to the restricted funds including a closure of a number of funds. The Skipper fund was closed as their financial support is now handled through the mission agency UFM; many givers have transferred their support for the Skipper to UFM. The Tinker fund was closed at the end of the year as it had sufficient funds to cover Phil Tinker's theological college fees and associated expenses. This year the trainees continued to be particularly successful in their fundraising efforts.

At the end of the year the general fund reserve fund stood at £145k. This is four months cover for the general fund expenses. Whilst this is above the trustees reserve target it is recognised that staff costs are very low at the moment and set to increase with recruitment of new staff. The budget for 2016/17 forecasts a fall in the reserves as spending exceeds giving.

##### **Analysis of Expenditure**

Total costs were down this year by 18% on last year (£89k) mainly due to much lower staff costs because of lower staff numbers. Total staff costs were approximately 22% down on last year.

Costs for ministries at Beeston such as Alta, Discoverers, Students and Conference fees are higher this year because of weekends away and Word Alive, now being managed through the church bank account but are all covered by related income.

Property and utility costs are significantly lower than last year as no major maintenance work has been necessary this year.

International and UK mission expenditure is lower than last year, as the Skippers support is now handled by UFM and there has been no short term mission fundraising. Funding for our other mission partners has continued.

##### **Reserves**

The trustees set an agreed budget each financial year. The church manager has authority, with relevant consultation with the treasurer, to work within this budget. Any expenditure outside the budget must be brought before the trustees.

The trustees plan to hold the equivalent of two – three months funds in reserve in cash at the bank and in interest bearing deposit accounts.

## **Beeston Free Church Nottingham**

### **Report of the Trustees For The Year ended 31 March 2016 (continued)**

The trustees manage the finances of the church to ensure that the financial support of the members and other givers is used to further the charitable purposes of the church. Where the reserve of the church rises above the target level the trustees will take action to use the surplus in connection with those purposes. If the trustees know of future costs that justify higher than the policy level of reserves these will be explained in the quarterly management accounts, the year end report, and will be reported to the church meeting.

#### **Budget 2016/17**

A budget was presented to the church members at their March 2016 meeting and was approved. Giving for 2016/17 is forecast to be £381k, which assumes that income will fall by 4% based on a gradual fall of £100 per month, as analysis of givers suggests that it will be a challenge to replace leavers and short term givers like for like during the year.

Spending for 2016/17 is forecast to be £414k. Spending will exceed giving. The closing balance for the year 2016/17 is set to be £107k (2.6 months reserves). Budget costs include:

- New staff from August 2016 - Associate minister and a Youth and Children's Worker and associated relocation costs.
- New staff from January 2017 - Women's worker and associated relocation costs.
- Increased trainee cost (salaries and pensions)
- Support for the Watts as new mission partners from January 2017
- Some costs included to cover "growth projects"
- Contingency support for mission partners to cover shortfall in support.
- Possible new mission associates from September 2016

The implications of the budget plans are that reserves will continue to grow through the summer of 2016 to reach a peak of £173k (6.9 months cover) and then start to fall. They will reach the minimum level by August 2017, unless there is additional fundraising over and above the budgeted income level.

#### **Investment Policy**

No long term investments are held by the church as the trustees believe the church's ongoing giving and income is very stable and the trustees consider that it would be possible to take fundraising cost saving action in good time should it be necessary. The church's reserves are held in interest bearing instant access or short notice deposit accounts with reputable financial institutions registered with FCS Compensation Scheme.

#### **Risks and Uncertainties**

The church, and its trustees, are potentially at risk from a number of sources. These risks are managed so as not to expose them to undue risk and trustees are kept informed so that they are able to deal with any situations that may arise. Risks are assessed and mitigated against on an ongoing basis. During the reporting period a Risk Management Policy was approved by the trustees.

The biannual risk analysis completed in 2014/15 is regularly reviewed by the trustees and a new risk analysis is due to be completed in autumn 2016. An emergency plan covering the response to a range of potential emergencies was approved in June 2015.

Due regard is given to Data and Copyright Protection to ensure that all current regulations are met. A review of the data held by the church was completed in February 2016.

The trustees have continued in their commitment to the maintenance of the building. Alongside regular maintenance during the year a project to replace the original aluminium window frames with UPVC double glazed windows was completed in summer 2015.

#### **The Future**

- The recruitment of a youth and children's worker is planned and financial plans for 2016/17 also include budget to recruit a women's worker. The church's two ministers in training, Steve Baraniak and John Goodwin.

## **Beeston Free Church Nottingham**

### **Report of the Trustees For The Year ended 31 March 2016 (continued)**

- A member of the church, Phil Tinker will reach the end of his training at Bible College and he will begin employment with a church based in London. The church also will continue supporting Ben Shaw, the son of two of the members in his studies at the Southern Baptist Theological Seminary in Kentucky USA.
- It is the intention of the Elders to have a clear plan by autumn 2016 for the growing work of the church, in terms of numbers of people regularly attending Sunday services. This plan could include building work, planting new churches or congregations, or expanding capacity through the way Sunday services are managed.
- The church's priority remains mission – locally, nationally and internationally – making known the good news of Jesus. The Elders will be looking at ways this can be done more effectively including supporting existing mission partners.
- During 2016/17 it is the expectation that the Elders will give time to the ministries strategy, developing existing ministries among different segments of our congregation, in order to better serve the needs of the community and congregation.

#### **Structure, Governance and Management**

Beeston Free Church Nottingham is a Charitable Incorporated Organisation (CIO) registered in February 2015. All of the assets, liabilities and contract of the unincorporated association known as Beeston Free Church (reg number 1128588) were transferred to Beeston Free Church Nottingham (CIO) on 1 April 2015. A value in total of £809,683.

The church is governed by a Constitution and Rules. The church is a member of the Fellowship of Independent Evangelical Churches (FIEC) and the Midlands Gospel Partnership.

#### **Church Membership**

Church membership is open to Christians who are willing to be in active partnership with the church in the work of the gospel. At the year end church membership stands at 222. The church members meet four times each year to conduct business meetings.

#### **Organisational Structure**

The church membership elects from its number, individuals to serve as church officers, who form the trustee body. These officers are Elders, Deacons, a Church Secretary and a Treasurer. The elders and deacons are appointed for a term of three years, which cannot be renewed for a further three years before a period of at least one year has passed before the individual becomes eligible to stand again. The secretary and treasurer are appointed annually by the church members.

The elders are responsible for doctrinal integrity, policy and strategy. The deacons are responsible for practical matters. The Employment and Audit Committee meet as a sub-committee of the trustee body and includes all unpaid/ unconnected members of the trustees; they consider all matters related to employment and other areas where paid or connected trustees may have a conflict of interests.

The trustees meet at least four times each year and have overall responsibility for the operation and leadership of the church. The trustees draw up policies and procedures within which they and the staff operate and make decisions. The trustees delegate much of the day to day responsibilities to the church staff team.

In June 2015 the trustees approved a policy outlining the expectations of trustees, the induction offered to new trustees and the ongoing training offered to all trustees. Trustee training sessions covering compliance, financial management, safeguarding and employment were run in autumn 2015 and all currently serving trustees have attended all training sessions.

## **Beeston Free Church Nottingham**

### **Report of the Trustees For The Year ended 31 March 2016 (continued)**

The church employs as number of staff; during the year the staff team has been:-

Craig Langstaff	Senior Minister (until May 2015)
George Hawkins	Minister (until August 2015), Senior Minister (from September 2015)
Nick Jackman	Families Minister (until December 2015)
Steve Baraniak	Minister in Training
John Goodwin	Minister in Training
Lindsay Robinson	Church Manager
Becky Thomas	Administrator
Ele Hawkins	Administrator / Ministry Assistant
Ruth Evans	Finance Officer (from June 2015)
Katie Baraniak	Ministry Assistant

All decisions on staff remuneration and pay are made by the Employment and Audit Committee with reference to the Remuneration Policy agreed by the committee in March 2015.

#### **Trainee Scheme**

The trainee scheme, for those considering full-time gospel ministry, has continued with two trainees, Daniel Robertson and Katherine Wiltshire, on the scheme during the 2015/16 year.

In addition, a part time, volunteer intern scheme enables individuals to offer approximately two days a week of volunteering in the church alongside participating in some of the training offered to ministry trainees. Darryl Betts has served as an intern in 2015/16.

**Beeston Free Church Nottingham  
Reference and Administrative Details**

**Charity Name:** Beeston Free Church Nottingham

**Registered Charity Number:** 1160335

**Charity's Principal Address:** Salthouse Lane  
Beeston  
Nottingham  
NG9 2FY

Names of the trustees who manage the charity and their dates of appointment or resignation if not serving for the full reporting period:

Stuart Barlow	Chair	
Craig Langstaff		Resigned 31.5.15
Lindsay Robinson	Secretary	Resigned 23.3.16
Nick Jackman		Resigned 31.12.15
George Hawkins	Chair of Elders Group	Appointed 1.6.15
David Gilkerson		
Jonathan Chambers		Resigned 15.6.15
Philip Robinson	Secretary to Elders Group	
Dan Goddard		
Ted Watts		
Richard Graham	Treasurer	
Peter Woodroffe	Chair of Employment and Audit Committee	
Rachel Mills	Secretary to Employment and Audit Committee	
Grace Aldis		
Stephen Cragg		Appointed 3.6.15
Malcolm Dunkley		Appointed 3.6.15
Neil Johnson		Appointed 3.6.15
Rebecca Thomas	Secretary	Appointed 23.3.16

The appointment of trustees is subject to a vote at the church meeting of all members.

**Registered Auditors:** Ling Phipp Chartered Accountants  
and Statutory Auditors  
Cliffe Hill House  
22-26 Nottingham Road  
Stapleford  
Nottingham NG9 8AA

<b>Bankers:</b>	Yorkshire Bank 33-34 The Square Beeston Nottingham NG9 2JD	CAF Bank 25 Kings Hill Avenue Kings Hill West Maling Kent ME19 4TA
	Stewardship 1 Lambs Passage London EC1Y 8AB	Kingdom Bank Ruddington Fields Business Park Mere Way Ruddington Nottingham NG11 6JS

**Legal Advisors:** FIEC Practical Services  
39 The Point  
Market Harborough  
LE16 7QU

**Beeston Free Church Nottingham**  
**Reference and Administrative Details (continued)**

**Names of Senior Staff Members:**

Craig Langstaff	Was the Senior Minister and led the staff team until he left the employment of the church on the 31 May 2015.
George Hawkins	Was appointed as the new Senior Minister on 1 September 2015 and now leads the staff team.
Lindsay Robinson	Was the Church Manager with day to day responsibility for accounting and compliance matters during the financial year 1 April 2015 to 31 March 2016. He retired from his position on 31 March 2016.
Becky Thomas	Has been appointed the new Operations Manager.

**People**

Richard Graham	Has been the church's Treasurer. His role has included the supervision and oversight of the work of the Church Manager relating to financial reporting and management. The trustees are very grateful to Richard for all his work in this area.
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**Trustee Responsibilities in relation to the Financial Statements**

The trustees are responsible for preparing the Report of the Trustees and Financial Statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts Reports) Regulations 2008 and the provisions of the trust deed require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resource, including the income and expenditure of the charity and of the incoming resources and application of resources, including the income and expenditure of the charity for that period. In preparing those financial statements, the trustees are required to:-

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principle of the Charity SORP;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, Charity (Accounts Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2015).

On behalf of the trustees of Beeston Free Church Nottingham

Chairman

Treasurer

Dated

Dated

**Beeston Free Church Nottingham**  
**Annual Report for the Year Ended 31 March 2016**

**Independent Auditor's report to the Trustees of Beeston Free Church Nottingham**

We have audited the financial statements of Beeston Free Church Nottingham for the year ended 31 March 2016 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditors**

As explained more fully in the Trustees' Responsibilities Statement, the trustees are responsible for the preparation of the financial statements which give a true and fair view.

We have been appointed as auditor under section 145 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and international Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

**Scope of the audit of the financial statements**

An audit involves obtaining evidence about amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by error or fraud. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standard – Provisions Available to Smaller Entities, in the circumstances set out in note fifteen to the financial statements.

**Opinion on Financial Statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2016 and of its incoming resources and application of resources including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the Charities Act 2011.

**Beeston Free Church Nottingham  
Annual Report for the Year Ended 31 March 2016**

**Independent Auditor's report to the Trustees of Beeston Free Church Nottingham (cont)**

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the Financial Statements;
- the Financial Statements are not in agreement with the accounting records and returns;
- we have not received all the information and explanations we require for our audit; or
- sufficient accounting records have not been kept.

Statutory Auditor  
Ling Phipp  
Chartered Accountants and Registered Auditors  
Cliffe Hill House  
22-26 Nottingham Road  
Stapleford  
Nottingham  
NG9 8AA

Dated:

**Beeston Free Church Nottingham**

**Statement of Financial Activities  
For the Year Ended 31 March 2016**

	<u>Note</u>	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total Funds</u> £
<b>Income</b>				
Donations and Legacies	2	432,795	784,725	1,217,520
Activities for Generating Funds	3	7,841	-	7,841
Investment Income		639	-	639
Charitable Activities	4	17,864	2,204	20,068
Total Income		<u>459,139</u>	<u>786,929</u>	<u>1,246,068</u>
<b>Expenditure</b>				
Charitable Activities				
Operation of Beeston Free Church Nottingham and delivery of Mission Costs	5	333,761	59,982	393,743
Cost of Raising Funds		1,291	-	1,291
Total Expenditure		<u>335,052</u>	<u>59,982</u>	<u>395,034</u>
Net Income/ (Expenditure)		124,087	726,947	851,034
Transfer Between Funds	15	<u>21,211</u>	<u>(21,211)</u>	<u>-</u>
<b>Net Movement in Funds</b>		145,298	705,736	851,034
<b>Reconciliation of Funds</b>				
Total Funds Brought Forward		<u>-</u>	<u>-</u>	<u>-</u>
Total Funds Carried Forward	15	<u>145,298</u>	<u>705,736</u>	<u>851,034</u>

**Beeston Free Church Nottingham**

**Balance Sheet  
As at 31 March 2016**

	<u>Note</u>	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total Funds</u> £
<b>Fixed Assets</b>	12			
Tangible Assets		12,408	707,737	720,145
<b>Total Fixed Assets</b>		12,408	707,737	720,145
<b>Current Assets</b>				
Cash at bank and in hand		138,856	22,779	161,635
Debtors	13	7,149	220	7,369
<b>Liabilities</b>		146,005	22,999	169,004
Creditors falling due within 1 year	14	13,115	6,000	19,115
<b>Net Current Assets</b>		145,298	724,736	870,034
<b>Total Assets less current liabilities</b>				
Creditors: Amounts falling due after more than one year	14	-	19,000	19,000
<b>Net Assets</b>		145,298	705,736	851,034
<b>The Funds of the Charity</b>				
Unrestricted				145,298
Restricted				705,736
<b>Total Charity Funds</b>	15			851,034

The notes on pages 14 to 22 form part of these accounts

Approved by the trustees on 20<sup>th</sup> June 2016 and signed on their behalf by:-

..... Chair

..... Treasurer

## Beeston Free Church Nottingham

### Notes to the Accounts For the Year Ended 31 March 2016

#### 1. Accounting Policies

##### a) Basis of Preparation and Assessment of Going Concern

The accounts (financial statements) have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE), and the Charities Act 2011 and applicable regulations.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

##### b) Incoming Resources:

Recognition of Incoming Resources	These are included in the statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"><li>• the charity becomes entitled to the resources;</li><li>• the trustees are virtually certain they will receive the resources; and</li><li>• the monetary value can be measured with sufficient reliability.</li></ul>
Incoming Resources with Related Expenditure	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
Grants and Donations	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
Tax Reclaims on Donations and Gifts	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
Contractual Income and Performance Related Grants	This is only included in the SoFA once the related goods and services have been delivered.
Gifts in Kind	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.  Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.  Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
Donated Services and Facilities	These are only included in incoming resources (with an equivalent amount in resources expended) where benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
Volunteer Help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Investment Income	This is included in the accounts when receivable.
Investment Gains and Losses	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

## Beeston Free Church Nottingham

### Notes to the Accounts For the Year ended 31 March 2016 (continued)

#### c) Expenditure and Liabilities

Liability Recognition	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
Grants	<p>The grants given by the charity are voluntary payments made by the charity to further the purpose of the charity by grant making to either a person or an institution. Grant payments may be made to fund the general purposes of, or for a specific purpose of, for example funding a particular activity or service.</p> <p>The costs are shown within the charitable activities and details are given within the notes to the accounts.</p>
Grants with Performance Conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
Grants Payable without Performance Conditions	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
Irrecoverable VAT	Irrecoverable VAT is charged against the expenditure heading for which it was incurred.
Fund Accounting	<p>Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.</p> <p>Restricted funds can only be used for the particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when the funds are raised for a particular purpose.</p>
d) Assets	
Tangible Fixed Assets for use by the Charity	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt. The rates of depreciation charges are: Freehold land and building SL 2% per annum, fixtures, fittings and equipment SL 10% per annum, electronic and audio visual equipment SL 25% per annum.
e) Pension Costs	The charity operates a defined contribution pension scheme. Contributions payable to the charity's scheme are charged to the statement of financial activities in the period to which they relate.
f) Holiday Pay / Sabbatical Leave	<p>Provision is made within the accounts to include a liability as incurred for holiday pay.</p> <p>From time to time sabbatical leave is taken by employees but this is at the discretion of the trustees and is not a contractual obligation.</p>
g) Lease Commitment	Lease payments are charged to the statement of financial activities as incurred.

## Beeston Free Church Nottingham

### Notes to the Accounts For the Year ended 31 March 2016 (continued)

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u> <u>2015/16</u>
<b>2. Donations and Legacies</b>			
Transfer of Assets of Beeston Free Church	77,131	732,552	809,683
Gift Aid Donations	304,928	37,108	342,036
Small Gift Scheme	5,640	115	5,755
Donations	44,696	14,250	58,946
Grants and Gifts from other Charities	400	700	1,100
	432,795	784,725	1,217,520

On the 1 April 2015 the assets of Beeston Free Church (charity number 1128588) transferred to Beeston Free Church Nottingham. The total value of assets transferred was £809,683.

### 3. Activities for Generating Funds

Books and Audio Sales	815	-	815
Photocopying Receipts	1,176	-	1,176
Rental of Car Park	5,850	-	5,850
	7,841	-	7,841

### 4. Charitable Activities - Income

Operation of Beeston Free Church Nottingham and delivery of mission costs

Under 5's Income	-	454	454
Tuesday Fellowship Income	-	1,750	1,750
Alta Vista	3,001	-	3,001
Events and Conference Fees	7,612	-	7,612
Discoveries	2,840	-	2,840
Internationals	851	-	851
Students	3,560	-	3,560
	17,864	2,204	20,068

### 5. Charitable Activities - Expenses

Total Staff Costs (note 6)	193,106	15,429	208,535
International and UK Mission (note 7)	30,002	24,038	54,040
Ministry of Beeston	31,033	1,879	32,912
Property and Utilities	17,156	-	17,156
Administration	13,624	-	13,624
Compliance and Membership	6,551	-	6,551
Finance Depreciation and Miscellaneous	4,139	18,636	22,775
Support / Governance Costs (note 6)	38,150	-	38,150
	333,761	59,982	393,743

**Beeston Free Church Nottingham**

**Notes to the Accounts  
For the Year ended 31 March 2016 (continued)**

**6. Analysis of Governance and Support Costs held within Charitable Activities**

The charity initially identifies the costs of its support functions. It then identifies those costs which relate to the governance function. Governance costs and other support costs are apportioned separately between the charitable activities undertaken (see note 5) in the year. Refer to the table below for the basis of apportionment and the analysis of support and governance costs.

	<u>Charitable Activities</u>	<u>Support/ Governance Function</u>	<u>Total</u>	<u>Basis of Apportionment</u>
	£	£	£	
Salaries, Wages and Related Costs	189,662	7,516	197,178	Allocated on time
Administration	18,873	26,274	45,147	Allocated on time
Statutory Audit Fees	-	3,900	3,900	Governance
Legal and Other Professional Fees	-	460	460	Governance
<b>Total</b>	<b>208,535</b>	<b>38,150</b>	<b>246,685</b>	

**7. Grant Making**

- a) Total Value of Grants (Included within cost of International and UK Mission)

<u>Purpose for which grant is made</u>	<u>Grants to Institutions Total Amount</u>	<u>Grants to Individuals Total Amount</u>
	£	£
Missionary Support	49,799	3,181

- b) Grants made to Institutions

<u>Name of Institutions</u>	<u>Purpose</u>	<u>Total Amount of Grants Paid</u>
		£
UFM	Support of Johnny and Ann McClean	2,188
Wycliffe Bible Translators	Support of Andre and Julie Bailey	3,990
UCCF	Contribution to Relay Worker Support	624
AIM	General fund support	1,326
UFM	Support of Jonathan and Dawn Clark	12,000
GBU	Support of Jonathan and Clare Skipper (including restricted fund)	26,838
WEC	Support of Chris and Staci Ochs	2,173
Christchurch Fulwood	Support of Ben Shaw	660

Only individual gifts of more than £500 are considered material and listed.

- c) Grants made to individuals

<u>Name of Individual</u>	<u>Purpose</u>	<u>Total Amount Paid</u>
		£
Phil Evans	Reach volunteer with Friends International	1,867
Sara Lai	Reach volunteer with Friends International	1,314

**Beeston Free Church Nottingham**

**Notes to the Accounts  
For the Year Ended 31 March 2016 (continued)**

**8. Analysis of Staff Costs**

a) Staff Costs

	<u>2015/16</u>	
	<u>£</u>	
Gross Wages, Salaries and Benefits in Kind	178,981	
Employers National Insurance Costs	9,621	
Pension Costs	30,196	
All other staff related Costs	23,527	
<b>Total Staff Costs</b>	<b>242,325</b>	
Allocation of Staff Costs:-		
Charitable Activities	197,178	
Administration	45,147	
	<u>242,325</u>	(note 6)

b) Average Number of Full-time Equivalent Employees in the Year

	<u>2015/16</u>
Ministry	3.9
Management	0.5
Administration	1.3
Trainees	2
<b>Total</b>	<b>7.7</b>

No employees received emoluments (excluding employee pension costs) of more than £60,000.

**9. Auditors Remuneration**

The auditors remuneration constituted an audit fee of £2,700 and additional accountancy services work of £1,200.

**10. Transactions with Related Parties**

a) Remuneration and Benefits

<u>Name of the Trustee or Connected Person</u>	<u>Legal Authority (e.g. Order, governing documents)</u>	<u>Salary, Pension and Benefits Value</u> <u>2015/16</u> <u>£</u>
Craig Langstaff	Constitution and Rules	7,099
Nick Jackman	Constitution and Rules	29,671
George Hawkins	Constitution and Rules	36,462
Lindsay Robinson	Constitution and Rules	20,746
Eleanor Hawkins	Minutes of the Employment Committee	10,813
Rebecca Thomas	Minutes of the Employment Committee	16,264

**Beeston Free Church Nottingham**

**Notes to the Accounts  
For the Year ended 31 March 2016 (continued)**

b) Other Transactions with Trustees or Related Parties

<u>Name of the Trustee and Related Party</u>	<u>Relationship to the Charity</u>	<u>Description of the Transaction</u>	<u>2015/16</u> <u>£</u>
Nick Jackman	Trustee of the Charity is a Trustee and Leader of Contagious	Expenses and fees in connection with work for Contagious and attending Trustee meetings and a gift to Contagious in response to a fund raising initiative.	535

**11. Trustee Expenses**

These are the amounts paid to trustees or third parties for expenses incurred by trustees.

		<u>2015/16</u> <u>£</u>
<b>Number of Trustees who were paid expenses</b>	(nine: 2016)	
<b>Nature of the Expenses</b>	Expenses in connection with their roles as Ministers, employees or as volunteers unrelated to trustee duties	
<b>Total Amount Paid</b>		1,822

**12. Tangible Fixed Assets**

a) Cost or Valuation

	<u>Freehold Land and Buildings</u>	<u>Fixtures, Fittings and Equipment</u>	<u>Electronic and Audio Visual Equipment</u>	<u>Total</u> <u>2015/16</u> <u>£</u>
Additions – costs trf	926,818	106,392	56,875	1,090,085
Additions – in year	5,045	2,700	2,813	10,558
Disposals	-	-	-	-
Balance Carried Forward	931,863	109,092	59,688	1,100,643

The land and buildings at Salthouse Lane have an insurance value of £1.5 million and were transferred by charity deed from Beeston Free Church to Beeston Free Church Nottingham during the year.

b) Accumulated Depreciation and Impairment Provisions

	<u>SL</u> <u>2% SL</u> <u>50 years</u>	<u>SL</u> <u>10% SL</u> <u>10 years</u>	<u>SL</u> <u>25% SL</u> <u>4 years</u>	
Depreciation - Trf	205,490	102,218	50,639	358,347
Depreciation charge for the year	18,636	734	2,781	22,151
Disposals	-	-	-	-
Balance Carried Forward	224,126	102,952	53,420	380,498
Net Book Value Carried Forward at 31.3.16	707,737	6,140	6,268	720,145

## Beeston Free Church Nottingham

### Notes to the Accounts For the Year Ended 31 March 2016 (continued)

#### 13. Debtors and Prepayments

	<u>2015/16</u> £
Prepayments and Accrued Income	7,369
Total	7,369

#### 14. Creditors and Accruals

<u>Analysis of Creditors</u>	<u>Amounts Falling Due within</u> <u>one year</u> <u>2015/16</u> £	<u>Amounts Falling due after</u> <u>more than one year</u> <u>2015/16</u> £
Loans and Overdrafts	6,000	19,000
Accruals and Deferred Income	13,115	-
Total	19,115	19,000

The loan provided by the FIEC was given in 2009 to Beeston Free Church and has been transferred to Beeston Free Church Nottingham and is due for repayment by 31 May 2020. The loan was guaranteed by a number of individual church members.

#### 15. Fund Details

<u>Restricted Funds</u>	<u>Note</u>	<u>Incoming</u>	<u>Outgoing</u>	<u>Transferred</u> <u>At 1.4.2015</u>	<u>Transfers</u>	<u>Funds</u> <u>2016</u>
Skippers	1	18,162	25,691	5,095	2,434	-
Tinker	2	6,856	9,262	2,348	58	-
Baraniak	3	3,265	1,650	17,334	(13,414)	5,535
Trainees	4	13,259	839	8,687	(14,977)	6,130
Building	5	-	18,636	690,378	10,995	682,737
Tuesday Fellowship	6	1,866	1,472	672	(400)	666
Under 5's	7	454	406	329	(180)	197
Goodwin	8	10,515	2,026	7,709	(5,727)	10,471
		54,377	59,982	732,552	(21,211)	705,736
Unrestricted Funds		382,008	335,052	77,131	21,211	145,298
Overall Total 31.3.16		436,385	395,034	809,683	-	851,034

At 1 April 2015 the amounts of funds held as restricted balances and unrestricted funds within Beeston Free Church were transferred to the new charity – Beeston Free Church Nottingham – the balances transferred are shown as incoming resources and totalled:-

Restricted balance	£732,552
Unrestricted balance	£77,131

## Beeston Free Church Nottingham

### Notes to the Accounts For the Year ended 31 March 2016 (continued)

#### Details of Funds Held

- 1. Skippers** - **For the personal support of Jonathan Skipper (Mission Partner)**  
Jonathan and Clare Skipper are serving in Spain on secondment from Beeston Free Church to the Spanish university Christian movement, GBU. Their work in Spain is supported by individuals both inside and outside the church as well as other churches. This fund closed at the end of December 2015 when giving was transferred to UFM.
- 2. Tinker** - **For the personal support of Phil Tinker (Minister in Training)**  
Phil Tinker is a minister in training studying at Oakhill Theological College. The fund allows supporters, who wish to contribute to Phil's costs while at Oakhill, to do so. He is coming to the end of the third and final year of his training. The fund has covered the fees for his course and his expenses incurred in training so was closed on 31st March 2016.
- 3. Baraniak** - **For the personal support and training costs of Steve Baraniak (Minister in Training)**  
This fund was established to support Stephen Baraniak during his time as a minister in training as he worked to help set up the new congregation in Beeston Rylands and studied with the distance learning programme of RTS. The fund covers theological college fees and also subsidises his salary and benefits. In the first two years a grant of £15k per annum was received from the FIEC. The fund balance is now just over £5.5k and other than the grant; £3k has been given to the fund this year. This fund will continue to cover Steve's tuition fees.
- 4. Trainees** - **For the personal support of Trainees in the Beeston Free Trainee Scheme**  
This fund is to help defray the cost of employing our trainees each year. Trainees are encouraged to fundraise as part of their training. This both enables them to experience the challenges of raising personal support which is an almost inevitable activity for those continuing in Christian work and enables home churches, friends and families to partner with us in the support of the trainees during the year they are working and serving with us. During the financial year the trainees raised over £13k towards their support.
- 5. Building** - **For the development of the property and holding property assets.**
- 6. Tuesday Fellowship** - Tuesday Fellowship is a mid-week group for the retired. Each meeting they take a collection which is used to cover expenses of visiting speakers, the group's expenses and donations to charities that the group chooses to support. This year they have given to Samaritan's Purse, Friends International, Our Daily Bread Ministries, Friends of CME and for support of our trainees.
- 7. Under 5's** - Under 5's is a group for parents/carers and under 5's that meets on a Monday morning during term time in the church halls. Small contributions are taken each week, which are used for refreshments, toys and craft supplies. They also make a contribution to the general fund of the church for the use of the building.
- 8. Goodwin** - **For the personal support and training costs of John Goodwin (Minister in Training).**  
John Goodwin joined the church in September 2015 as a minister in training to work among international students and lead on evangelism and alongside studying with the Porterbrook Network. This fund was established to cover the costs of theological study and the associated employment costs related to study time. The fund balance is now just over £10.4k, with £10.5k given to the fund this year.

A number of transfers were made to and from the general fund to mission personal support funds for both support costs and administrative charges in line with the trustees' policies. The Under 5's and Tuesday Fellowship make small contributions to the running costs of the church and these are reflected in inter fund transactions but not noted above.

## Beeston Free Church Nottingham

### Notes to the Accounts For the Year ended 31 March 2016 (continued)

#### 16. Analysis of Net Assets by Fund

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total Funds</u> <u>2016</u>
Fixed Assets	12,408	707,737	720,145
Current Assets / Liabilities	132,890	16,999	149,889
Long Term Liabilities	-	(19,000)	(19,000)
	<u>145,298</u>	<u>705,736</u>	<u>851,034</u>

#### 17. APB Ethical Standard – Provisions Available for Small Entities

Beeston Free Church Nottingham in common with many other charities of our size and nature use our auditors to assist with the preparation of the financial statements.

#### 18. Pension Costs

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund and are administered by Royal London. The pension cost charge represents contributions payable by the charity to the fund and totalled in the year £30,196.

#### 19. Trustee Indemnity Insurance

The charity holds Trustee Indemnity insurance. The scheme provides annual cover of a maximum of £100,000. The premium is paid with the total insurance policy.

#### 20. Future Commitments

Beeston Free Church Nottingham has entered into a rental commitment for Trent Vale School which can be terminated by giving three months notice.

The commitment is £350 payable each calendar month on the 16<sup>th</sup> of the month.

#### 21. Lease Commitments

During the year the charity commenced a 5 year lease for a photocopier the quarterly payments due are £606.00 per quarter.

#### 22. Taxation

The charity is exempt from Corporation Tax on its charitable activities. The Elders have reviewed the church's activities and are confident that they fulfil charitable aims and they are considered to be primary purpose.

#### 23. Donated Facilities

Beeston Free Church Nottingham allows Dagfa School to use their facilities for two assemblies a week without charge in return Beeston Free Church Nottingham have the use of rooms at the school on a Sunday morning for Sunday School. This transaction has not been quantified. The Dagfa School also rent car parking spaces from Beeston Free Church Nottingham and these are charged and shown within the income of the charity.

#### 24. Post Balance Sheet Event

The Trustees have been made aware that Dagfa School is to close on 15 July 2016. Beeston Free Church Nottingham has significant use of Dagfa School's premises on a Sunday morning and at this point it would appear that the premises will no longer be available from that date. The Church will therefore be unable to operate in its current form and, as a result, the Trustees are currently looking into possible alternatives.